



Agenda Item No. 10

**Horfield And Lockleaze
Neighbourhood Partnership
Monday 23rd June 2014**

Report of: Gemma Dando, Service Manager, Neighbourhood Management, Neighbourhoods.

Title: Neighbourhood Management Service update

Contact Telephone Number: 0117 92 23977 / caroline.hollies@bristol.gov.uk

Recommendations:

1. Note the report

Neighbourhood Management Service update

A briefing note was sent to Neighbourhood Partnerships in early May to update you on our staffing changes. As promised, more details about this are provided here.

Across the council, services are working to a three area model based on the neighbourhood working areas (north, east central, south). This is to enable better delivery of services within neighbourhoods. Some partners such as the police are also working to the same three area model.

A number of staff within the Neighbourhood Management service have elected to take voluntary severance, and this has resulted in some changes in personnel within the teams that work with Neighbourhood Partnerships. Our new structure, with details of the jobs and the people who will now be doing them, is detailed below:

Your area [north, east central, south] will be managed by an **Area Neighbourhood Manager** [insert name]. The responsibilities of the area manager are as follows:

- Bringing together shared agendas and improving shared services across the neighbourhood area [north, east central, south]
- Manage staff in the neighbourhood area and a cross city team [business support/street scene enforcement/community development].
- Lead on one of three cross cutting citywide themes for the team:
 - Governance (including the neighbourhood partnership review)
 - Improving service delivery
 - Community development and active citizenship

The lead officer for your Neighbourhood Partnership is [insert name], the **Neighbourhood Partnership Coordinator**. Each NP Coordinator will manage two neighbouring NPs.

The community engagement and neighbourhood priority delivery in your area will be carried out by **Neighbourhood Officers**. These officers will support the forums and other community engagement for the NP, and will also undertake community engagement, problem solving and priority delivery for your neighbourhood priorities. Some interviews still need to happen for these posts, currently the officers allocated to your area are [insert names]

The **Community Development team** has been designed as a citywide team, and will retain a clear connection with neighbourhood partnerships to deliver community development which supports NP aspirations, as well as broader community development work across the city. The work programme for this team is currently being designed, and we will share the plans for this team when they are ready.

The **Street Scene Enforcement team** has joined the neighbourhood management service and will deliver against neighbourhood priorities as well as undertaking hotspot work based on analysis of cleanliness and crime data.

Neighbourhood Partnership Review Update

At your March meeting you received an update on the NP review which included a summary of the first steps which we were proposing:

- Unringfencing the devolved budget.
- Implementing a neighbourhood services charter
- Identify and implement efficiencies for improved delivery
- Implementing a programme of citywide events

Update:

- The removal of the ring fence for the devolved budgets (Local Traffic, Clean and Green, Wellbeing) is a Mayoral decision and a paper is being submitted to the Mayor in June. Confirmation of the decision will be provided for you verbally at your meeting or via your NP Coordinator if the decision hasn't yet been made by the date of your meeting. Removing the ring fence doesn't mean that your NP has to change the way that you currently allocate your money. However, if you would like to spend money on some different things, you may want to start talking about what you would like to change. Your NP Coordinator has some guidance available to help with this.
- We would like to invite representatives of your neighbourhood partnership to the first citywide event on Saturday 9th August 2014 in order to work with us to progress some of the above. We would be grateful if you could identify some reps from you NP to attend. Ideas of things to cover are:
 - Neighbourhood partnership plans - what is the best type of plan and how will they be used to allocate the neighbourhood (unringfenced) budget?
 - Neighbourhood services charter – which services would you like to work with first?
 - Improved and reduced paperwork and reporting
 - Improving communications
 - How do we show that NPs are effective and good value for money?
 - Developing a 3 year programme for citywide events

Parks approach to Grounds Maintenance Service – proposal for NPs

Last year as part of the Neighbourhood Partnership review questionnaire we asked what should be decided or influenced locally in the future. 3250 responses to the survey were received. Parks and green / open spaces was the third most frequent response to this question. Additionally, in the consultation focus groups, you told us that you wanted to be able to influence the design of the services and contracts that are provided by the council.

Proposal from BCC's Parks department

The council's parks department would like to adapt the council's grounds maintenance service to respond to the priorities of the Neighbourhood Partnerships.

Definition of Grounds maintenance service: Grounds maintenance, grass cutting, litter picking, shrubs, maintenance of assets within green spaces

Parks would like to work with NPs to influence and prioritise what is important in relation to grounds maintenance in their area.

There will be a clear budget to pay for grounds maintenance services and we will use that as a guide to assist you in sharing your views with us on priorities.

We will reshape the service according to your priorities in each of the 14 NP areas. From this we will be looking at what are the services that we will deliver the same across the city and what may be more tailored to each NP according to priorities.

Whilst we are working with you in the next year/18 months on this, we will also be considering how we can deliver a longer term service which delivers to your needs for the next 5-10 years. This will include considering who the best provider of the service will be.

What we are asking from NPs

1. Each NP to tell us whether they want to be involved and to give their initial thoughts and comments
2. NPs to decide how they want to progress this within their NP area (e.g. through an environment subgroup, special meeting, themed forum...)

Budget context

Parks has been impacted by the £500k saving it has to make from 2015/16, and also from the staff reductions as a result of the council-wide restructure. We are taking this opportunity to bring services together (e.g. caretaking, estates, parks) to achieve greater flexibility and speed of response, as well as economies of scale.